

## Wead Library Report 4/27/2026

### Library Facility

- Construction Project updates include:
  - Monitoring Contract with KAS approved and sent to parties
  - No word from RSI regarding library posting and start date
  - Tim Leahy to measure and order windows after they compile shop drawings
- Leak Repair in the back fiction room appears to be holding. Tarps and buckets have been removed. Odor coming from rug that we can try shampooing after construction concludes.
- To coordinate lift inspections/maintenance with Malone Central School District we have signed a contract with ATIS Elevator Inspections and will work with Accessibility Solutions for maintenance.
- Been in contact with the Malone Elks Lodge to discuss a lock box so first responders can enter the library building after hours in case of an emergency.

### Personnel

- Welcomed Zeallah Senter to the library in the position of Part-time Library Page Substitute. She is currently orienting mainly at the front desk.
- Held a staff meeting on March 24th to go over internal changes.
- Director 1 position has been posted on CEFLS website.

### Finance

- Received a Stewarts Grant Check for \$500 to be used on youth programming
- Received an anonymous \$1000 donation

### Programming

- Thank you cards were mailed to February book sale volunteers J. Lavoie, C. Eggsware, J. Chatland, E. Andrews and D. Trickey. Grateful sentiments were also sent to Malone Telegram and Free Trader publications for their generosity in helping promote the sale.
- Neighborhood Forest Program Trees arrived and most were picked up. We put the extras by our Earth Day display for anyone to take.
- Seed to Supper (formerly Garden Tyme) program by Laura Trudell at Cornell Cooperative Extension is full. It will be continuing 1x month April - August. The group will plant the library vegetable gardens if construction doesn't hinder the process.
- I've been in touch with Michael Czarnecki for his May 6th Adventures in Japan presentation and Joyce Brown who will demonstrate Hanging Baskets Techniques on May 9th.
- Regular programming is continuing thanks to our part-time staff T Henderson (Book Club) M McGarvey and B Brabon (Knot Just Knitting) and K Smythe (Lego Club). We are also grateful to our volunteers. Alexandra Dolan is continuing Story Times for 4 and under. Qigong and Gentle Movement has returned with Winnie McQuinn. Class attendance has been at the maximum. Tina Daniels has implemented the first of 4

classes for Beginning American Mah Jongg and that program is also full. She donated a board and tiles to the library.

### **Budget Vote**

- Legal ads ran in the Malone Telegram
- Absentee ballots were mailed and have been returning each day. (Thank you L Poirier).
- Volunteers have been secured for voting day.
- The Malone Telegram has been notified and given information
- Mary is working on Budget Vote website update
- Mary also has information on the newly enacted Voting and Election Database of NY Act which means new this year the library must provide election and voting data to NYS Board of Elections for publication in a state wide data base.

### **Principal Library Clerk activities**

- Worked with Symquest to repair a public desktop computer that had been inoperable for 4 months freeing up one of the public laptops for use. The Deep Freeze program was also updated on all public computers. Computer ordering and Website overhaul have been postponed until next month.
- Will attempt to prioritize mandatory reports and required website postings in the next few weeks.
- Working with Anja Bouchard at CEFLS and L Poirier to see if the library can continue with this year's Erate grant after a deadline was missed. L Poirier has filed a waiver.
- Working with B Cotten to plan the library's Summer Reading Program. It will look a little different this year as we work around the possibility of construction obstacles. Flexibility will be key. Performers are being scheduled. I am also working with the Elks Club to secure an alternate venue and parking. We are also simplifying to cut down on the paper waste and put more emphasis on the heart and purpose of the program which is getting books in the hands of children. This year's theme is *Unearth a Story*. S Carey is already busy planning festive dinosaur displays.
- Also working with B Cotten to plan a program around the 250th Anniversary of the USA.
- The Wilder Farm has been contacted about the library having a display to coordinate with their Little House Cast reunion in July.

Respectfully Submitted  
Mary McDonald  
Principal Library Clerk