

Minutes of the Wead Library Board Meeting on March 20, 2023

Present: Melissa Benardot, President
 Jeanne LeClerc, Treasurer
 Anne Werley Smallman, Secretary
 Chris Eggsware, Vice President
 Nicole Andre, Senior Library Clerk
 Karlee Martin, Library Clerk
 Mary McDonald, Principal Library Clerk
 Chelsie Russo, Librarian I
 Absent: Lucille Poirier, board member

Call to order: 7:05 pm by Melissa Benardot, President

Motion to approve the minutes of the February 27, 2023 meeting by Chris Eggsware/second by Jeanne LeClerc. Approved unanimously.

Motion to approve the treasurer's reports of February 2023 by Anne Werley Smallman/second by Jeanne LeClerc. Approved unanimously.

Motion to accept the March 2023 bills as paid, by Chris Eggsware /second by Jeanne LeClerc. Approved unanimously.

Communications:

- Mary McDonald sent thank you notes or emails to:
 - D. Lewis for popcorn machine donation
 - J. Bilow for yoga blanket donation
- Telegram book sale follow-up email

Library Report by Mary McDonald: *see attached*

Librarian's Report by Chelsie Russo: *see attached*

Old Business

- **Part-time personnel policy revision**
 - Updating p.2 to include stipends for part-time staff
 - Update details on family leave to include additional categories of family (p.3)

Motion by Jeanne LeClerc/second by Chris Eggsware to approve the revised part-time personnel policy. Unanimously approved.
- **2023-24 budget option**
 - Proposed second option for budget

Motion to accept second option for proposed 2023-24 budget including 2.5% appropriation increase - which supersedes the previously approved (2/27/23) budget proposal - by Chris Eggsware/second by Melissa Benardot. Unanimously approved.

New Business

- **Circulation policy**

Motion to accept updates to circulation policy by Chris Eggsware/second by Jeanne LeClerc. Unanimously approved.

- **2023 annual report**

Motion to accept the 2023 annual report by Anne Werley Smallman/second by Melissa Benardot. Unanimously approved.

- **Employee contracts**

Motion to accept for discussion the proposed 7-1-2023 2-year CSEA collective bargaining agreement by Chris Eggsware/second by Jeanne LeClerc. Unanimously approved.

Motion to accept the proposed 7-1-2023 2-year CSEA collective bargaining agreement by Chris Eggsware/second by Jeanne LeClerc. Unanimously approved.

Motion to accept the proposed 7-12-2023 2-year Librarian I contract by Jeanne LeClerc /second by Chris Eggsware. Unanimously approved.

The next regularly scheduled board meeting will be April 17, 2023 at 7pm which will include the public budget information meeting.

Adjourned at 7:47pm on motion by Chris Eggsware/second by Jeanne LeClerc.

Respectfully submitted,
Anne Werley Smallman
Board of Trustees