

Minutes of the Wead Library Board Meeting May 26, 2026

Present: Kaitlin Parker, board member
 Lucille Poirier, President
 Anne Werley Smallman, Secretary
 Darlene Fanus, Finance Officer
 Rachel Child, board member
 Mary McDonald, Senior Library Clerk

Call to order: 5:03 pm by Lucille Poirier, President.

Rachel Child was elected for a term in her own right at the Annual Vote on May 6, 2026, but has consented to fill the unexpired term vacated by Jeanne LeClerc. Motion by Anne Werley Smallman to appoint Rachel Child to fill the unexpired term as Trustee/second Darlene Fanus. Unanimously approved.

Motion by Darlene Fanus/second by Rachel Child to approve the agenda. Unanimously approved.

Motion by Kaitlin Parker/second by Rachel Child to approve the minutes of the meeting on April 27, 2026. Unanimously approved.

Treasurer's reports for April 2026 have not yet been received from MCSD. Mary McDonald has not yet prepared the April bills for Trustee approval.

Communications:

- Thank you notes sent to:
 - Estate of Nellie Holmes for \$7000 donation
 - Malone Federation of Teachers' \$50 donation in memory of Robert Rice
 - Annual vote volunteers Liz Marshall, Barb Winthrop-Benware, Chris Eggsware & Jeanne LeClerc
 - Winnie McQuinn's Qigong classes' \$120 donation
 - Tina Daniels' Mah Jongg classes' \$37 donation
- Malone Telegram printed articles on the budget vote and on May/June Homegrown Art

Library Report by Mary McDonald:

- see attached report
- The issues with the new computers and Symquest have still not been resolved. We are awaiting a quote for IT services from *IT's Simple*.
- Mary and Darlene Fanus met with the owner of *IT's Simple* IT company to start the process of redesigning our website and ensuring ADA compliance and are favorably impressed. The new website will continue to use the Wix platform.
- The new NYSED annual report portal is open, but Mary is still working on compiling the statistics and inputting the data; she sent the financials to CEFLS for them to compile and report but has not heard back on whether they have completed that.

- There has been an ongoing problem with a person or persons smoking on the front steps at night and leaving a mess, so Mary consulted with Chad Lawrence who recommended installing more strident signage. The construction workers reported syringes in the rear of the building and recently pipes have been found out front. Discussion of camera angles and seeking advice from/reporting to the Malone Police Department.

Old Business

- Wead Library 2026-27 Budget Vote passed on May 5 with 126 of 130 ballots in favor of the \$706,267 appropriation. Rachel Child received 128 votes and was elected to fill a 5-year term on the board of trustees.
- Roof/Window construction project:
 - Construction has started. The parking lot is totally closed off to staff and the public. Mary McDonald believes that the asbestos abatement on the window caulking is complete and Tim Leahy measured for the new windows on 5/21/26. RSI has started on the roof replacement. Members expressed concerns about the late measuring and ordering of windows given the lead time for delivery of new windows. A gap of months between the completion of the roof and the replacement of the windows is not desirable.

New Business

- Harris Oil will give us a quote for replacing our cooling system with a mini-split. Rachel Child recommended several other vendors to include when soliciting bids: Mohawk Plumbing and Holmes Mechanical.

Motion by Darlene Fanus/second by Kaitlin Parker to move into Executive Session to discuss matters of staffing at 5:50pm.

Motion by Kaitlin Parker to move out of executive session/second by Darlene Fanus at 6:51pm.

Motion by Darlene Fanus to adjourn/second by Kaitlin Parker. Meeting adjourned at 7:55pm

The board will meet for an anticipated Executive Session on May 29, 2026 at 4:00pm.

The next regularly scheduled board meeting will be June 15, 2026 at 5:00pm.

Respectfully submitted,

Anne Werley Smallman
Secretary, Board of Trustees