

Wead Library

Confidentiality of Patron Records Policy

All patron records of the Wead Library are confidential. All registration and circulation records of library users shall not be disclosed to any person, local, state, or federal agency unless required by law or court order. Confidentiality extends to database search records, computer use records, and all other personally identifiable uses of library materials, programs, or services.

Patron records will only be released to the person whose name appears on the library borrower's record.

In the case of patrons under the age of 14, the parent or guardian whose signature is on the application may access that record.

Staff may only access patron records for the purpose of library business.