

Minutes of the Wead Library Board Meeting Budget Informational Meeting on May 15, 2023

Present: Melissa Benardot, President
 Anne Werley Smallman, Secretary
 Chris Eggsware, Vice President
 Lucille Poirier, board member
 Chelsie Russo, Librarian I
 Jeanne LeClerc, Treasurer

Absent: Mary McDonald, Principal Library Clerk

Call to order: 7:03 pm by Melissa Benardot, President

Motion to approve the minutes of the April 17, 2023 meeting by Chris Eggsware/second by Lucille Poirier. Approved unanimously.

Motion to approve the March 2023 treasurer's report by Chris Eggsware/second by Lucille Poirier. Approved unanimously.

Motion to accept the May 2023 bills as paid, by Chris Eggsware /second by Lucille Poirier. Approved unanimously.

Communications:

- Mary McDonald sent thank you notes or emails to:
 - T. & P. Geoghan for cash donation
 - A. Oropallo IBC donation of \$50 toward prizes for the summer reading program
 - Jreck Subs donation of Jrecks merchandise as prizes for the summer reading program
- The Telegram published an extensive news article on library week

Library Report by Mary McDonald: *see attached*

Librarian's Report by Chelsie Russo: *see attached*

Old Business

- **Trustee Training**
 The board of trustees has set an internal goal of completing one hour of required training by the September meeting, at which time we will share the results of our training with the other board members.
- **Budget category adjustment**

Motion by Jeanne LeClerc/second by Chris Eggware to move \$200 from 2022-23 equipment budget L460-201 to L460-618 Workers' Compensation to cover an increase in Workers' compensation . Unanimously approved.

Motion by Jeanne LeClerc/second by Lucille Poirier to move \$500 from 2023-24 budget equipment item L460-201 to L460-618 Workers' Compensation to cover an increase in Workers' compensation . Unanimously approved.

New Business

- **Digitization Policy**

Motion to accept the attached proposed Wead Library Digitization Policy by Chris Eggsware/second by Lucille Poirier. Unanimously approved.

- **Parking lot estimates**

Only one quote has been received so far. The board empowers Mary McDonald to proceed with the project at her discretion.

- **Chelsie Russo shared a press release** from the ALA announcing Wead Library as a recipient of a \$10,000 National Grant for Small and Rural Libraries to help the library work with residents with disabilities to gain greater access to the library and its services.

The next regularly scheduled board meeting will be June 26, 2023 at 7pm

Adjourned at 7:40pm on motion by Lucille Poirier/second by Anne Smallman.

Respectfully submitted,
Anne Werley Smallman
Board of Trustees