

Minutes of the Wead Library Board Meeting September 15, 2025

Present: Chris Eggsware, Vice President
Jeanne LeClerc, Treasurer
Lucille Poirier, board member
Anne Werley Smallman, Secretary
Mary McDonald, Principal Library Clerk
Anne Paulson, Library Director

Call to order: 7:05 pm by Chris Eggsware, Vice President.

Motion by Anne Smallman /second by Jeanne LeClerc to approve the minutes of the meetings on June 16, July 7, July 8, July 22, and August 12, 2025. Changes to the June 16, 2025 minutes: change "CCC" to "Seven C's" and strike at end "and budget informational meeting." Unanimously approved, with changes.

Motion to accept the Treasurer's reports for May and June 2025 by Lucille Poirier/second by Chris Eggsware. Unanimously approved.

Motion to accept the bills as paid dated June 25, 2025 by Chris Eggsware/second by Lucille Poirier. Unanimously approved.

Communications:

- Mary McDonald sent thank yous for donations to:
 - Elks Lodge for co-hosting programs with us for those with larger anticipated attendance
 - MCSD payroll for extra effort to get new part-time staff raises accomplished
 - R Hammond for book donation
 - Prairie's Orchard for apple donation for homeschool hangout program
 - B Lamondie's family sent card upon her passing and the staff replied with a card and small donation
 - North Country Savings Bank donated \$1000 in July 2025
 - Anonymous regular donation \$1000
 - R. Fitchette patron donation
- Shared with other CEFLS libraries: TURN butterfly storytime (tobacco-free program).
- Malone Telegram Articles - Homegrown Art Program (library featuring small exhibit of local artist works) Sept/Oct artist, Library Card exhibit

Library Report by Mary McDonald for September 2025

- Bethany Cotten has been a big help working per-diem while we've been without a Librarian. She will continue for a few months as needed, until we hire a Librarian I, at the discretion of Anne Paulson.

Old Business

- Roof/window project: only one bid was received, from RSI Roofing of Gouverneur and it is a very high bid. John McArthur wants to rebid it farther afield to get additional bids. Re-bidding it would incur additional costs from the architects. Trustees will meet with John McArthur to discuss the bid and possible next steps.

- Trustee Training Sharing Session: Anne Werley Smallman reported on the training webinars she watched by Mid-Hudson Library System (midhudson.org/trusteebookclub): HATS (Helping All Trustees Succeed) mini webinars on *Director Evaluation* and *Open Meetings Law* and then a longer webinar from the MHLS Trustee Handbook Club series on *Open Meetings Law*.

New Business

- Oil Bids: Adirondack Energy was the only one (of 7 requested) company that responded with a bid.

Motion by Lucille Poirier/second by Chris Eggsware to accept the bid by Adirondack Energy of fluctuating price, posted price at terminal +\$.38. Unanimously approved.

- Library Clerk position: Civil Service is canvassing candidates again.
- Anne Paulson begins her tenure in the Director 1 position on September 22, 2025. The Board of Trustees is pleased to welcome Anne to the Wead Library.

Motion by Lucille Poirier to move to Executive Session to discuss Personnel issues/second by Jeanne LeClerc at 8:18pm. Unanimously approved.

The board exited Executive Session at 8:41pm on motion by Lucille Poirier/second by Chris Eggsware.

The monthly board meetings will be moved to 5pm.

Motion by Lucille Poirier to adjourn/second by Jeanne LeClerc. Meeting adjourned at 8:53pm

The next regularly scheduled board meeting will be October 20, 2025 at 5pm.

Respectfully submitted,

Anne Werley Smallman
Secretary, Board of Trustees