

Minutes of the Wead Library Board Meeting March 18, 2024

Present: Melissa Benardot, President
Anne Werley Smallman, Secretary
Chris Eggsware, Vice President
Lucille Poirier, board member
Jeanne LeClerc, Treasurer
Chelsie Russo, Librarian I
Mary McDonald, Principal Library Clerk

Call to order: 7:02 pm by Melissa Benardot, President

Motion to approve the minutes of the February 26, 2024 meeting by Chris Eggsware/second by Jeanne LeClerc. Approved unanimously.

Motion to accept the February 2024 treasurer's reports, by Chris Eggsware/second by Lucille Poirier. Anne Smallman asked about the cost to the library for patron use of Libby e-books and audiobooks; library staff present gave an overview of the different pricing models. Approved unanimously.

Motion to accept the February 2024 bills as paid, by Lucille Poirier/second by Chris Eggsware. Approved unanimously.

Communications:

- Thank you to anonymous \$1000.00 donor
- Thank you email to Malone Telegram for eclipse programming coverage
- Thank you to the FA student council who collected personal care items for the pantry
- Teen DnD Library program participant mentioned Wead Library in his personal statement in the FA musical program

Library Report by Mary McDonald: *see attached*

Librarian Reports by Chelsie Russo and Karlee Martin: *see attached*

- Chelsie also just received notification of a \$500 award from the Stewart's Shops grant; it will be used for "Stories and STEAM" program

Old Business

- **Trustee Training Sharing Session** *no Trustees have completed additional training this month.* Chelsie Russo has added links to sources of training on the website: weadlibrary.com -> about -> Board of Trustees
- **Roof/window project update** - per Mary McDonald, clarification on the need to put the Project expenditures to public vote was given by Meg Backus (Northern New York Library Network) and Amy Heebner (NY State Library): public votes are to authorize contracting new liabilities on behalf of the public - since the funds already exist in the Library accounts, it is within the scope of Trustee responsibility to manage those funds. No additional public vote is needed.

Motion to move \$500,000.00 from savings to the Capital Improvement fund for the purpose of replacing the roof and windows, by Lucille Poirier / second by Jeanne LeClerc. Approved unanimously.

President Melissa Benardot signed the contract with Beardsley Design Associates Architecture, Engineering, Landscape Architecture, D.P.C. for project management.

Trustees contributed questions to a list for Beardsley to answer in writing.

- **2024-2025 budget**
Motion to exceed the tax levy limit for 2024-2025 by \$14,586.00, by Chris Eggsware / second by Jeanne LeClerc. Approved unanimously.
Resolved, that the Board of Trustees of the Wead Library voted and approved to exceed the tax levy limit for 2024-2025 by at least sixty percent of the board of trustees as required by state law on March 18, 2024.

New Business

- **2023 Annual Report** Motion to accept 2023 annual report, by Lucille Poirier/second by Chris Eggsware. Approved unanimously.
- **Security Camera Draft Policy** *see attached suggestion of new language replacing the previous 3rd paragraph.*
Motion to accept revised Wead Library Video Security System Policy, by Lucille Poirier / second by Chris Eggsware. Approved unanimously.

The next regularly scheduled board meeting (also Budget Informational Meeting) will be April 15, 2024 at 7pm

Adjourned at 8:04pm on motion by Anne Smallman /second by Jeanne Leclerc.

Respectfully submitted,
Anne Werley Smallman
Board of Trustees