

Emergency Closure Policy

When the entire Malone School District is closed due to weather or other emergency, the Library shall also be closed. If inclement weather or other emergency occurs on a day the school is already closed, the decision to close will be up to the person in charge of the Library.

If the Library closes because of extreme weather conditions or emergency conditions, all employees of the Library shall not lose pay or leave accruals as a result of this closure. All employees scheduled to work will be credited with time as if worked. Previous time off requests supersede any credited time.

If the Wead Library closes as a result of a sickness or pandemic, all employees shall receive their regular wages (full pay) with no charge to leave accruals during the period of closure. In the event that the New York State Department of Health, or County Department of Health issues a mandatory order of quarantine or isolation to an employee, that employee shall receive full regular pay during the entire period of quarantine or isolation, without charge to leave accruals.