

## **Minutes of the Wead Library Board Meeting June 16, 2025**

**Present:** Chris Eggsware, Vice President  
Jeanne LeClerc, Treasurer  
Lucille Poirier, board member  
Mary McDonald, Principal Library Clerk

**Excused:** Anne Werley Smallman, Secretary; Jeanne moved, Lucille seconded; passed

**Call to order:** 7:02 by Chris Eggsware, Vice President

### **Minutes:**

Motion by Jeanne Leclerc/second by Lucille Poirer to approve May 12, 2025 minutes; passed.

Motion by Lucille Poirier/ second by Jeanne Leclerc to approve May 23, 2025 minutes; passed.

Motion by Jeanne Leclerc/second by Lucille Poirer to approve June 11, 2025 minutes; passed.

**Treasurer's Report:** Lucille Poirier moved/Jeanne Leclerc seconded to accept the April 2025 report. Mary McDonald noted that there is a deficit in the NYS Unemployment Insurance line (460-617) of around \$465. Jeanne Leclerc moved and Lucille Poirier seconded to move \$500 from the Part-time line item (469-168) to cover this shortfall. The motion passed.

The Board discussed the funds to cover legal fees. There is \$4000+ in the contractual line (460-401) which can be reserved for next year's budget.

### **Action on Bills:**

Mary McDonald noted that CCC will return to make the needed repairs to the stone wall/pillars to finish the repairs that have been happening over the past few years.

### **Communications:**

Thank you's have been sent to all the Book Sale volunteers along with the Free Trader which places an ad free of charge to support the sale.

A thank you was also sent to Winnie McQuinn who leads the Qigong classes. The participants donated \$200 to the Library.

### **Malone Telegram Articles:**

There have been several articles in the Telegram about Library programming. This helped with turn out, particularly with the Bigfoot presentation which was held at the Elks.

### **Library Report:**

Mary McDonald informed the Board that the Library will be a site again this summer for the Summer Food Program where anyone under 18 years of age can pick up a free lunch.

The Book Sale was also a success generating nearly \$700 during the first two days of the sale. The Prison has agreed to take 15 boxes so Mary McDonald and Jayden boxed up the books to be picked up this week.

## Old Business:

**Trustee Training Sharing Session:** Lucille Poirier reported on two seminars that she watched:

- Tasting History: this was a program that tied food and books together during different eras. Recipes focusing on the trends of the time, were found in old books and created to be shared as part of book discussions. Photos and recipes were posted on the Facebook page of the library and they received many comments. This program brought in the highest engagement on Social Media. Other ideas in this vein included
  - Children: making edible necklaces using string licorice, cheerios, fruit loops, mini pretzels.
  - Young adults watched videos on TikTok and made historical snacks
  - Adults: tying recipes in with Public Domain movies (Big Screen Bites and Movie Delights; Screen and Savor Spectacular; Adventures and Appetizers, Royal Wedding – with scones, shortbread and tea sandwiches.). A few ideas on where to get public domain movies included Max Fletcher, and cartoon superman ???). Also, some events centered on family and cross cultural recipes
    - Preparation: printed recipe cards, finding books to pair with the food based on historical time/era. Consideration about potential allergies so it was important to list the ingredients.
- Offering/Using technology with a nod to privacy issues. Many services (Facebook, Instagram, Meta, Chrome extensions, etc.) have data trackers that are vacuuming up information about library patrons. Some services offer deals to agencies/libraries saving on advertising without the library fully understanding the privacy implication. An example: Planned Parenthood website/FB page there was information gathered about everyone who had contacted, browsed, requested services.
  - Patrons visiting library FB page open themselves to their information being harvested and shared with advertisers. One issue that was raised was the use of libraries by undocumented residents which could lead to a Big-Brother situation.
  - It appears that through java script running in the background gathers data and uses it to present pop-ups and ads related to searches.
  - This privacy concern should be addressed with policies and to have someone with IT experience monitoring the potential for patron's information to be collected. Of course, there are budgetary considerations.

**Roof/Window Project** – we may be looking at this project as a fall project, since contractors have already scheduled their work for the summer season. NYSED has approved but there is one person that Beardsley is waiting on to put the project out to bid. In the meantime, the Board needed to update the resolution that was passed on February 18 2025 to include the following (adding the third WHEREAS concerning cost of the project:

*WHEREAS – The Library's A/E consultant, Beardsley Architect + Engineers, has presented final Plans and Specifications for the Wead Library 2025 Roofing & Window Replacement Project and a project Budget– and*

*WHEREAS – the scope of the project represented by the Plans and Specifications conforms with the scope of the project as originally intended and as outlined in the proposal for services by Beardsley Architect + Engineers – and*

*WHEREAS – the Cost Estimate for the project is \$688,215 – and*

*WHEREAS – the project Budget can be supported by the financial resources of the Library –*

*Then*

*Be it RESOLVED that, the Wead Library Board of Trustees, after reviewing the information presented by Beardsley Architect + Engineers, approves of the Plans and Specifications for the project with the addition of snow brakes over the main entrance and instructs Beardsley Architect + Engineers that they should submit the project to the NYS Education Department for a building permit.*

Jeanne Leclerc moved/Chris Eggsware seconded. The resolution passed unanimously (3 aye and 0 nay) on June 16, 2025 at 7:40 pm.

### **New Business**

Mary McDonald indicated the need to purchase two new computers as happens every year. However, because there are so many other things on the go right now, she has decided to postpone any movement in that area. Also, she has received a proposal from another IT company to compete with Symquest, but again the day-to-day business of running the library with reduced staff is very time consuming as is the negotiations for a new IT Company. This item has been put on hold.

Executive Session: Lucille Poirier moved/Jeanne Leclerc seconded that the Board move to Executive Session at 7:50 pm.

The board exited Executive Session at 8:30 pm on motion by Chris Eggsware/second by Jeanne LeClerc. Unanimously approved.

Motion by Lucille Poirier to adjourn/ second by Jeanne LeClerc. Meeting adjourned at 8:35 pm

The next regularly scheduled board meeting and Budget Informational Meeting will be September 15, 2025 at 7pm.

Respectfully submitted,

Lucille Poirier  
Board of Trustees