

Minutes of the Wead Library Board Meeting April 27, 2026

Present: Kaitlin Parker, board member
 Lucille Poirier, President
 Anne Werley Smallman, Secretary
 Darlene Fanus, Finance Officer
 Mary McDonald, Senior Library Clerk
 Members of the Public: *none in attendance*

Call to order: 5:00 pm by Lucille Poirier, President.

Motion by Darlene Fanus/second by Kaitlin Parker to approve the agenda

Public Library Budget Informational Session

Motion by Kaitlin Parker/second by Darlene Fanus to approve the minutes of the meeting on March 16, 2026. Unanimously approved.

Treasurer's reports for March 2026 were received. Unanimously approved.

Motion to accept the bills as paid dated March 31, 2026 by Darlene Fanus/second by Kaitlin Parker. Unanimously approved.

Communications:

- Thank you to Anonymous \$1000 donor
- Received Stewarts \$500 Grant and participated in photo
- Two donations received in memory of Robert "Bob" Rice
- Thank you sent to book sale volunteers, Malone Telegram and FreeTrader
- Malone Telegram contacted regarding budget information/vote

Library Report by Mary McDonald:

- see attached report
- Mary will give the owner of *It's Simple Web Design* Darlene Fanus' contact info to work on designing a new website and bringing us into ADA compliance

Old Business

- Budget Vote: May 5 @12:00-6:00pm.
- Roof/Window construction project:
 - Mary discussed with Bernie Brown (of Beardsley) the water damage on the ceiling/wall on the 3rd floor - he will talk with the window contractor Tim Leahy to

see whether he will do it as part of this project or if we could hire him to do the work separately.

- Per an email from Bernie Brown, they recommend changing the type of window that was previously specified in the project from removable grill to an external "Full Divided Lite" type grill. This option does come with a cost increase for the overall window package of approx. \$3,600-\$4,000. Bernie suggested that this could be absorbed with the contingency when the project is completed.

Motion by Darlene Fanus/second by Kaitlin Parker to accept the suggested change and to approve the additional expense. Discussion of the options and whether the contingency could absorb the additional expense. Unanimously approved.

- Mary solicited the board's opinion on color choices for interior and exterior window frames and lights: Mocha was chosen for interior/Abalone for exterior. The awning-type windows in the basement will be sandstone.

New Business

- Motion by Darlene Fanus/second by Kaitlin Parker to approve the new hire of Zeallah Senter as Part-time Library Page Substitute. Unanimously approved.

Motion by Kaitlin Parker/second by Darlene Fanus to move into Executive Session to discuss matters of staffing at 5:58pm.

Motion by Kaitlin Parker to move out of executive session/second by Darlene Fanus at 6:51pm.

Motion by Anne Smallman/second by Kaitlin Parker to enter into a Memorandum of Understanding with the CSEA bargaining unit to allow a onetime extension in the use of Mary McDonald's 10 unused vacation days from fiscal year ending June 30, 2026 to be used by the end of the fiscal year ending June 30, 2027. Unanimously approved.

Motion by Darlene Fanus to adjourn/second by Kaitlin Parker. Meeting adjourned at 6:54pm

The next regularly scheduled board meeting will be May 26, 2026 at 5:00pm.

Respectfully submitted,

Anne Werley Smallman
Secretary, Board of Trustees