

Minutes of the Wead Library Board Meeting on February 28, 2022

Present: Jeanne LeClerc, board member
 Anne Werley Smallman, board member
 Chris Eggsware, board member
 Lucille Poirier, board member
 Mary McDonald, Senior Clerk
 Chelsie Russo, Librarian I

Absent: Melissa Benardot, President

Call to order: 7:07 pm by Chris Eggsware, Vice President.

Motion to approve the minutes of the January 10, 2022 meeting by Lucille Poirier/second by Anne Werley Smallman. Approved unanimously.

Motion to approve the treasurer's reports of December 2021 & January 2022 by Jeanne LeClerc/second by Chris Eggsware. Approved unanimously.

Motion to accept the January & February 2022 bills as paid, by Chris Eggsware/second by Jeanne LeClerc. Lucille Poirier asked about the Adirondack Storage barns gazebo deposit - Mary McDonald & Chelsie Russo noted that the deposit is 20% of the \$9108.00 total. Approved unanimously.

Communications:

- Mary McDonald acknowledged the donation by Joe Norris of free ad space in the Free Trader (for book sale).
- Letter from patron Katherine Myatt expressing concern regarding continued masking, hand-sanitizer, and restrictions on programming.

Library Reports by Mary McDonald: *see attached*

Librarian's Reports by Chelsie Russo: *see attached*

- Board members expressed support for partnership with Literacy Volunteers

Old Business

- Reopening Status: The library is in phase 6 as of Monday, 3/7: recommended masks and hand-sanitizer but not required. Mary McDonald noted that we are still in the restricted hours. Chelsie Russo advocated for adding one night per week of extending closing until 8:00pm as soon as possible - the board asked the staff to choose the best course of action to pursue Chelsie's request.

Motion by Anne Werley Smallman/second Lucille Poirier: *In light of NYS repeal of mask mandates, including the change of policy in Malone Central School District, motion to*

rescind temporary safety regulation requiring masks and use of hand sanitizer inside Wead Library and gradual return of pre-March 2020 programmatic goals. The board of trustees reserves the right to reinstate safety measures if community health metrics necessitate it. Unanimously approved.

- Civil Service update – tabled pending information from Melissa Benardot
- Digitization project proposal and quotes (yearbooks) – consensus is to use American Digital Memories, quoted at \$1536.00
- New and Updated Library Policies addressed (see attached):
 - **Personnel Code of Conduct** motion to approve by Jeanne LeClerc/second by Lucille Poirier. Unanimously approved.
- Proposed gazebo for front lawn

New Business

- 2022-23 Budget Meeting April 18 & Vote April 26. See attached proposed budget and community budget letter.
- Motion to accept the Proposed annual budget 2022-2023 by Jeanne LeClerc/second Lucille Poirier. Unanimously approved.

The next regularly scheduled board meeting will be March 21, 2022 at 7pm.

Adjourned at 8:36pm on motion by Jeanne LeClerc/second Anne Werley Smallman.

Respectfully submitted,
Anne Werley Smallman
Board of Trustees