

Wead Library
64 Elm Street
Malone, NY 12953

Agenda
May 15, 2023

To: Members of the Board of Trustees

Subject: The following is the expected agenda for the May 15th meeting of the Wead Library's Board of Trustees, which will be held that Monday on the main floor of the library.

Approval of the minutes of the previous meeting – April 17, 2023

Treasurer's Reports – March 2023

Action on Bills – May 2023

Communications – Library Week Malone Telegram article
Thank you to T&P Geoghan donation
Thank you to A Oropallo IBC SRP donation
Thank you to Jreck Subs SRP donation

Library Report - May 2023

Librarian's Report - May 2023

Old Business – Worker's Comp Adjustments
Trustee Training

New Business – Digital Policy
Parking lot estimates

Date for Next Board Meeting – Monday, June 12, 2023 @ 7:00pm

Adjournment

Minutes of the Wead Library Board Meeting Budget Informational Meeting on April 17, 2023

Present: Melissa Benardot, President
Anne Werley Smallman, Secretary
Chris Eggsware, Vice President
Lucille Poirier, board member
Mary McDonald, Principal Library Clerk
Absent: Chelsie Russo, Librarian I
Jeanne LeClerc, Treasurer

Member of the Public: Cathie Werley

Call to order: 7:06 pm by Melissa Benardot, President

Mary McDonald opened up discussion of the proposed budget to the public. Cathie Werley asked about the healthy fund balance. Members of the board and staff addressed the topic. Mrs. Werley expressed her appreciation for the work of the library.

Motion to approve the minutes of the March 20, 2023 meeting by Chris Eggsware/second by Lucille Poirier. Approved unanimously.

The March 2023 treasurer's report has not yet been provided by Malone Central School District, so approval is tabled until the May meeting.

Motion to accept the April 2023 bills as paid, by Chris Eggsware /second by Lucille Poirier. Approved unanimously.

Communications:

- Mary McDonald sent thank you notes or emails to:
 - An anonymous donor for \$1000.00
 - J. Tebeau for yoga mats donation
- Telegram news item on budget vote

Library Report by Mary McDonald: *see attached*

- Options for landscaping discussed, including adding hanging plants to the gazebo.

Librarian's Report by Chelsie Russo: *see attached*

Old Business

- **Employee contract addition**

- Collective bargaining agreement with CSEA *tentative agreement changes 4C*, add to body of paragraph: "When the Malone Central School District initiates "remote learning" for all students, the Wead Library shall not necessarily close. The President of the Library Board of Trustees or designee may reduce hours for operational need; however, if hours are reduced under these circumstances, Employees shall not lose pay or leave accruals."

Motion by Lucille Poirier/second by Chris Eggsware to approve the revised contract language. Unanimously approved.

New Business

- **Summer hours: proposed Monday-Wednesday, Friday 10-6, Thursday 10-7, Saturday 10-3 beginning July 1**

Motion to move to summer hours by Chris Eggsware/second by Anne Smallman.

Unanimously approved.

- **Beanstack demonstration**

Members present viewed the video tutorials created by Chelsie Russo, which is available on the Weadlibrary.com website.

The next regularly scheduled board meeting will be May 15, 2023 at 7pm

Adjourned at 8:26pm on motion by Chris Eggsware/second by Lucille Poirier.

Respectfully submitted,
Anne Werley Smallman
Board of Trustees

WEAD LIBRARY - FOR PERIOD ENDING MARCH 31, 2023

02/28/23 Checking Account Balance-NBT Bank

\$27,087.43

Plus Receipts:

Photocopies \$45.90
 Fines \$2.05
 Interest - .02% \$0.72
 Refund \$500.00
 Miscellaneous Revenues - Refund Prior Year \$0.00
 Book Reimbursement \$0.00
 Book Sales \$0.00
 LOCAL LIBRARY SERVICES AID \$0.00
 Donations \$1,041.00
 Taxes \$0.00
 Transfer From Other Accounts \$50,000.00

Less: Warrant & Transfers

3/31/23 Checking Account Balance

\$51,589.67
 \$78,677.10
 \$45,093.40
 \$33,583.70

2/28/23 Investment: NBT Bank

Plus Receipts:

Interest - 2.0520% \$2,898.71
 Taxes \$0.00
 DONATION \$0.00

Less: Transfers

3/31/23 NBT & Community Bank

\$1,705,544.60
 \$50,000.00
 \$1,655,544.60

Trust Fund: NBT MONEY MARKET - 1.2500%

Dickinson
 Ransom
 Rust
 Furness
 Taylor
 Cashman
 Total

Balance	3/31/23	Additions	Withdrawal	Interest	Balance
	3/31/23				3/31/23
\$17,797.85				\$31.22	\$17,829.07
\$4,210.46				\$7.38	\$4,217.84
\$50,465.79				\$88.51	\$50,554.30
\$15,467.74				\$27.14	\$15,494.88
\$9,694.96			\$0.00	\$17.00	\$9,711.96
\$53,427.06			\$0.00	\$93.71	\$53,520.77
\$151,063.86		\$0.00	\$0.00	\$264.96	\$151,328.82

WEAD LIBRARY
CALENDAR ANNUAL FINANCIAL STATEMENT

31-Mar-23

BALANCES 12/31/19

GENERAL	CD & MM	WEAD TRUST	PETTY CASH	DUE TO ERS/AP	TOTAL
\$6,115.90	\$1,794,136.42	\$155,751.41	\$75.00	\$0.00	\$1,956,078.73

-17360.15 \$1,938,718.58

CASH RECEIPTS:

GENERAL RECEIPTS	\$2,425.82	\$0.00	\$0.00	\$0.00	\$2,425.82
REAL PROPERTY TAXES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
INTEREST EARNED	\$1.67	\$6,408.18	\$577.41	\$0.00	\$6,987.26
DUE TO RETIREMENT/ ACCR LIAB/ PREPAID EXP	\$22,698.97	\$0.00	\$0.00	\$0.00	\$22,698.97
DUE FROM OTHER FUNDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TRANS FROM MM/CKING	\$132,639.85	\$5,000.00	\$0.00	\$0.00	\$137,639.85
TOTAL RECEIPTS	\$157,766.31	\$11,408.18	\$577.41	\$0.00	\$169,751.90

CASH DISBURSEMENTS:

GENERAL DISBURSEMENTS	\$130,298.51	\$0.00	\$0.00	\$0.00	\$130,298.51
PAYROLL	\$0.00	\$150,000.00	\$5,000.00	\$0.00	\$155,000.00
TRANS TO MM/CHK/CK FUND	\$130,298.51	\$150,000.00	\$5,000.00	\$0.00	\$285,298.51
TOTAL EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

BALANCE ON BOOKS ON DIFFERENCE

31-Mar-23	\$33,583.70	\$1,655,544.60	\$151,328.82	\$75.00	\$0.00	\$1,840,532.12
31-Mar-23	\$33,583.70	\$1,655,544.60	\$151,328.82	\$75.00	\$0.00	\$1,840,532.12
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	L200	L202	L230	L210		

-\$22,698.97 \$1,817,833.15

\$1,806,873.42

Malone Central School District
Wead Library Fund Trial Balance for Fiscal Year 2023
Cycle 09
Post Dates From 07/01/2022 To 03/31/2023

G/L Account	Description	Debits	Credits
Assets			
200.00	Cash	33,583.70	
202.00	Cash - MM - Wead - NBT	1,655,544.60	
210.00	Petty Cash	75.00	
230.01	Exp Trust - Dickinson	17,829.07	
230.02	Exp Trust - Ransom	4,217.84	
230.03	Exp Trust - Rust	50,554.30	
230.04	Exp Trust - Furness	10,494.88	
230.05	Exp Trust - Taylor	9,711.96	
230.06	Exp Trust - Ethel Cashman	53,520.77	
230.07	NON Exp - Furness	5,000.00	
391.GF	Due From - MCSD	64,407.70	
Budgetary and Expense Accounts			
510.00	Estimated Revenues	593,131.00	
521.00	Encumbrances	72,290.56	
522.00	Expenditures	381,192.13	
599.00	Appropriated Fund Balance	166,977.88	
Liabilities and Reserves			
600.99	Accounts Payable		39.01
630.GF	Due To Gen Fund		22,659.96
821.00	Reserve for Encumbrances		72,290.56
899.00	NonExp Trusts		5,000.00
914.00	Assigned Appropriated Fund Bal		156,169.00
915.00	Assigned Unappropr Fund Bal		5,808.88
917.00	Unassigned Fund Balance		1,499,582.90
Budgetary and Revenue Accounts			
960.00	Appropriations		760,108.88
980.00	Revenues		596,872.20
Grand Totals		3,118,531.39	3,118,531.39

The reporting period selected for this report includes an accounting cycle that is not closed and information is therefore subject to change. The latest accounting cycle closed in this fund is the period ending 02/28/2023.

* - To include Budgetary entries for the current month, run the report through the last day of the cycle

Malone Central School District
Revenue Status Report As Of: 03/31/2023
Fiscal Year: 2023
Fund: L Wead Library Fund

Revenue Account	Subfund	Description	Original Estimate	Adjustments	Current Estimate	Year-to-Date	Anticipated Balance	Excess Revenue
1001.000		Real Property Taxes	576,000.00	0.00	576,000.00	575,924.00	76.00	
2080.001		Photocopies	494.00	0.00	494.00	856.89		362.89
2080.002		Fines	211.00	0.00	211.00	90.73	120.27	
2401.000		Interest and Earnings	1,975.00	0.00	1,975.00	10,667.16		8,692.16
2650.000		Book Sales	926.00	0.00	926.00	1,722.00		796.00
2690.000		Compensation - BK Reimb	160.00	0.00	160.00	149.00	11.00	
2705.000		Gifts and Donations	4,578.00	0.00	4,578.00	2,303.00	2,275.00	
2705.001		Pantry Funds	0.00	200.00	200.00	200.00		
2770.002		Misc Mini Grants	1,860.00	0.00	1,860.00	257.14	1,602.86	
3840.000		Local Library Serv Aid	6,727.00	0.00	6,727.00	4,702.28	2,024.72	
5999.000		Appropriated Fund Balance	156,169.00	5,000.00	161,169.00	0.00	161,169.00	
5999.999		Est. for Carryover Encumbrance	0.00	5,808.88	5,808.88	0.00	5,808.88	
Total Wead Library Fund			749,100.00	11,008.88	760,108.88	596,872.20	173,087.73	9,851.05

Selection Criteria

Criteria Name: Last Run
As Of Date: 03/31/2023
Suppress revenue accounts with no activity
Show special revenue accounts 5997-5999
Sort by: Fund
Printed by Rhonda L. Poirier

* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized
These are estimates to balance the budget

Malone Central School District

Budget Status Report As Of: 03/31/2023

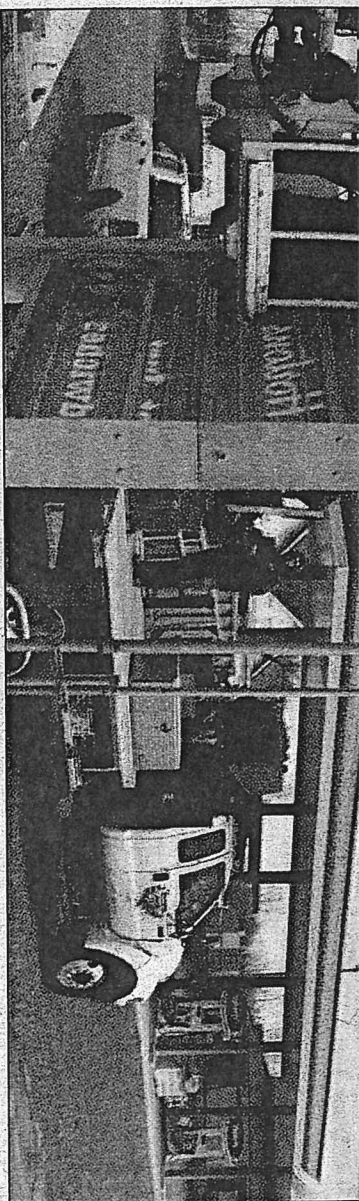
Fiscal Year: 2023

Fund: L Wead Library Fund

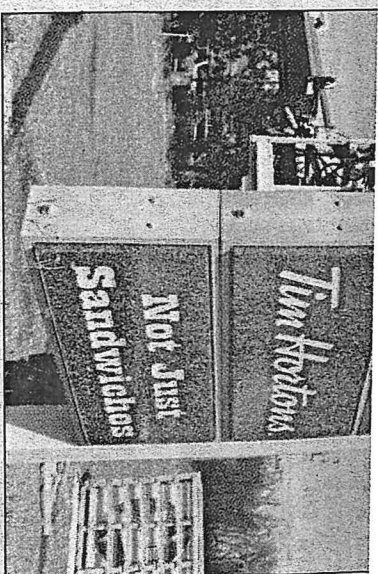
Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
4600-160	Professional Salaries	79,000.00	-19,720.00	59,280.00	47,440.60	10,600.20	1,239.20
4600-161	Clerical Expenses	129,500.00	19,720.00	149,220.00	105,100.48	40,403.24	3,716.28
4600-162	Part Time Help	79,500.00	0.00	79,500.00	37,494.12	0.00	42,005.88
4600-201	Equipment	14,000.00	597.00	14,597.00	1,373.69	853.82	12,369.49
4600-321	Books & Library Materials	23,000.00	891.77	23,891.77	10,118.79	1,898.07	11,874.91
4600-322	Children's Materials	10,000.00	2,287.57	12,287.57	5,950.84	3,750.13	2,586.60
4600-323	Videos	2,000.00	0.00	2,000.00	178.49	0.00	1,821.51
4600-325	Magazines	2,000.00	0.00	2,000.00	1,505.02	0.00	494.98
4600-326	Electron Format Materials	13,000.00	5,000.00	18,000.00	12,681.17	5,035.00	283.83
4600-327	Audio Books	2,500.00	52.40	2,552.40	859.80	0.00	1,692.60
4600-341	Office & Library Supplies	3,600.00	0.00	3,600.00	2,350.15	0.00	1,249.85
4600-342	Postage	3,000.00	0.00	3,000.00	1,106.22	300.00	1,593.78
4600-400	Janitorial Svc & Supplies	25,000.00	0.00	25,000.00	12,897.64	0.00	12,102.36
4600-401	Contractual	12,500.00	900.00	13,400.00	11,785.75	0.00	1,614.25
4600-410	Insurance	9,000.00	0.00	9,000.00	6,207.72	0.00	2,792.28
4600-420	Electric & Oil	27,000.00	0.00	27,000.00	19,495.42	0.00	7,504.58
4600-421	Telephone	5,000.00	0.00	5,000.00	2,582.51	0.00	2,417.49
4600-480	Other Expenses	8,000.00	0.00	8,000.00	2,517.00	500.00	4,983.00
4600-481	Pantry Fund	0.00	336.46	336.46	0.00	136.46	200.00
4600-500	Capital Improvement	100,000.00	943.68	100,943.68	1,369.65	0.00	99,574.03
4600-610	Retirement	50,000.00	0.00	50,000.00	17,285.85	4,911.88	27,802.27
4600-615	Social Security	22,900.00	0.00	22,900.00	14,462.79	3,901.76	4,535.45
4600-616	Health Insurance	100,500.00	0.00	100,500.00	53,463.74	0.00	47,036.26
4600-617	NYS Unemployment Ins	4,000.00	0.00	4,000.00	2,878.75	0.00	1,121.25
4600-618	Workers Compensation	2,500.00	0.00	2,500.00	1,918.00	0.00	582.00
4600-619	Vision Care	1,600.00	0.00	1,600.00	973.60	0.00	626.40
4600-921	Bldg Fund & Repair Contra	20,000.00	0.00	20,000.00	7,194.34	0.00	12,805.66
Total Wead Library Fund		749,100.00	11,008.88	760,108.88	381,192.13	72,290.56	306,626.19

Wead Library, Malone, NY
Bills Submitted for Approval
May 15, 2023

<u>ACCT</u>	<u>ITEM</u>	<u>VENDOR</u>	<u>COST</u>	<u>VENDOR TOTAL</u>	<u>ACCOUNT TOTAL</u>
201	EQUIPMENT	National Business - new circ printer (Pd)		\$ 137.30	
		Brodart Co - mirror, end stops (Pd)	\$ 203.42		
		Brodart Co - hanging chair dolly (Pd)	\$ 820.93	\$ 1,024.35	\$ 1,161.65
321	BOOKS & LIBRARY MATERIALS	Baker & Taylor (Pd)	\$ 285.76		
		Baker & Taylor (Pd)	\$ 570.48		
		Baker & Taylor (Pd)	\$ 80.20	\$ 936.44	
		Chicago Dist Cntr - ALA books (Pd)		\$ 464.10	
		The Wild Center - 2 library passes (Pd)		\$ 180.00	\$ 1,580.54
322	CHILDREN'S MATERIALS	Ingram Library Services (Pd)	\$ 65.38		
		Ingram Library Services (Pd)	\$ 205.77		
		Ingram Library Services (Pd)	\$ 359.23		
		Ingram Library Services (Pd)	\$ 44.70	\$ 675.08	\$ 675.08
323	VIDEOS	MMcDonald - reimb for amazon dvds (Pd)	\$ 48.93		
		MMcDonald - reimb for amazon dvds (Pd)	\$ 30.23	\$ 79.16	\$ 79.16
327	AUDIOS	Bestsellers Audio - 8 book cds (Pd)		\$ 388.90	\$ 388.90
341	OFFICE & LIBRARY SUPPLIES	WB Mason - laminator, paper (Pd)	\$ 382.00		
		WB Mason - typewriter ribbons, signs (Pd)	\$ 192.26	\$ 574.26	\$ 574.26
400	JANITORIAL EXPNS	Citizen Advocates - custodial service 3/23 (Pd)		\$ 1,482.39	\$ 1,482.39
401	CONTRACTUAL	Symquest - Safetynet 5/2023 (Pd)		\$ 465.00	\$ 465.00
420	ELECTRIC, OIL & WATER EXPENSES	National Grid - outdoor light (Pd) 106 kWh	\$ 42.09		
		National Grid - electric (Pd) 2669 kWh	\$ 718.75	\$ 760.84	\$ 760.84
421	TELEPHONE	Westelcom - phone/internet 4/2023 (Pd)		\$ 291.09	\$ 291.09
480	OTHER EXPENSES	CRusso - reimb summer prizes (Pd)		\$ 177.54	
		Petty Cash - Walmart - bowls, popcorn (Pd)	\$ 11.28		
		Petty Cash - Farm Center - soil (Pd)	\$ 12.94		
		Petty Cash - Ward Lumber - rod for quilt (P	\$ 15.33	\$ 39.55	
		Malone American Legion - flag (Pd)		\$ 50.00	
		MMcDonald - reimb vote flowers (Pd)		\$ 22.65	
		Industrial Press - Bokie's bookmarks (Pd)		\$ 100.00	\$ 389.74
618	WORKER'S COMP	King-Clark Insurance - 2022 audit (Pd)		\$ 262.00	\$ 262.00
619	EMPLOYEE VISION CARE	Employee Vision Care -May 2023 (Pd)		\$ 97.36	\$ 97.36
921	BLDG FUND REPAIR	Petty Cash - Family Dollar - sink batteries (Pd)		\$ 6.00	\$ 6.00
				TOTAL	\$ 8,214.01



Workers from Colton-based Northeastern Sign on Thursday were busy installing a new sign for the incoming Tim Hortons and Valero gas station on Route 11 in Malone. Pictured are workers Jake Crosley, standing on truck, and Jeff Bonner and John Dragan, on platform installing signage. Richard Rosenteter/Malone Telegram



One side of the sign displaying Tim Hortons as seen Thursday morning. Richard Rosenteter/Malone Telegram

National Library Week

Budget vote Tuesday for historic Malone institution

By **TREVOR BUCHANAN**
tbuchanan@mttelegram.com

MALONE – Wead Library will celebrate National Library Week, a time to celebrate Malone's library, as well as the workers that dedicate themselves to providing free and accessible access to media in a wide variety of formats, along with programming for children and wellness activities like yoga.

Wead will join libraries across the nation in marking the week, which the American Library Association (ALA) says "is a time to celebrate our nation's libraries, library workers' contributions and

promote library use and support."

Principal Library Clerk Mary McDonald said in an email to the Telegram that every week is library week at her workplace, which has existed in Malone for decades longer than it has inhabited its nearly 100-year-old current home.

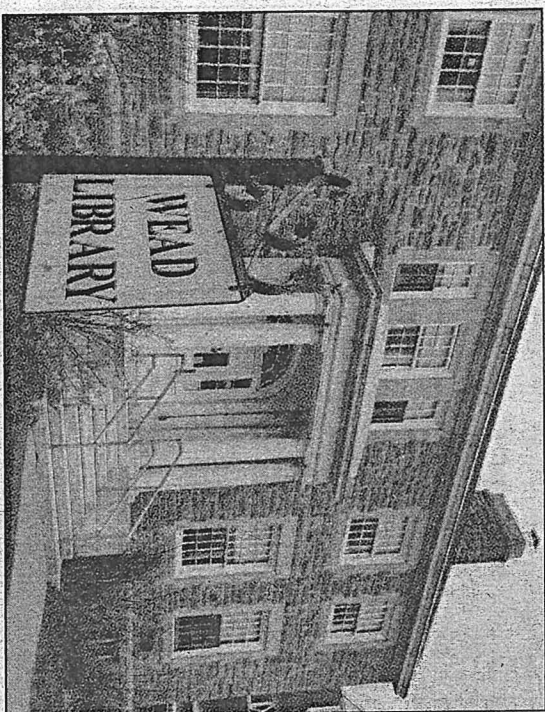
"The staff is very excited to be offering a variety of new programs for all ages. We try to take advantage of all opportunities for fresh ideas through Clinton-Essex-Franklin Library System, Northern New York Library Network and the Malone community itself," McDonald said in the email.

"We are so fortunate to have local individuals, groups and businesses who support the Wead Library and help make it a successful educational, social and entertainment resource for all."

The theme of this year's library week is "There's More to the Story" and illustrates that beyond traditional offerings such as books in varieties of formats, modern libraries offer much more, according to the ALA website.

"The library extends beyond the four walls and the bookshelves," librarian Chelsie

See LIBRARY A7



The Wead Library on Elm Street in Malone. Richard Rosenteter/Malone Telegram



US: 912. benefits post. Downing team.

Fort Covington

Dance: With North Wind Band, 7 p.m. Saturday, April 22, Fort Covington American Legion, Post 1418, Water Street. No cover charge. Information: 518-358-4847.

Malone

Knot just knitting: 11 a.m. Saturday, April 22, Wead Library, 64 Elm St. bring own small handcraft for crafting and conversation.

Movie matinee and craft: "The Lorax" (PG, 1972), noon Saturday, April 22, Wead Library, 64 Elm St. Free popcorn and Earth Day craft.

Village wide clean up: Malone Rotary Club, 9 a.m. to noon Saturday, April 22, Village of Malone. Bottle drive to be held. Information: Steve Shaler, 518-651-7550.

Library

From A1

Russo said in the email, "People of all ages have found meaningful connections through the library's book clubs, knitting groups, garden club, yoga classes and teen led programs.

"It is my hope that our programs and community involvement transforms the way people view the value of the library."

National Library Week comes the same week voters will decide on Wead Library's budget, and Wead Library Board President Melissa

Malone

Living Water food pantry: 3 to 6 p.m. second and fourth Tuesdays of the month, Living Water Life Station Church, 98 Route 95.

Malone

Stories and STEAM: For those in kindergarten through fifth grade, 11 a.m. Wednesday, April 26, Wead Library, 64 Elm St. Weekly registration required: 518-483-5251.

Malone

At-Arnon: Noon Thursdays, Centenary United Methodist Church, 345 W. Main St. Enter by back door and go to library. Binge: 7 p.m. Thursdays, St. Andrew Outreach Center (former Holy Family School), 12 Homestead Park. Board of Cooperative Educational Services regular meeting: Of sole supervisory district of Franklin, Essex and Hamilton

Tri-Northern Federal Credit Union career fair: For Malone and Brushton locations, 9 a.m. to noon Saturday, April 29, Tri-Northern Federal Credit Union, 494 E. Main St. Bring resume. Information: www.trunorthernfcu.org.

Chateaugay

"The Bad Guy" (PG): Presented by Franklin District Order of the Eastern Star, 1 p.m. Sunday, April 30, Chateaugay Town Hall Theater, 191 E. Main St. Cost: \$5, family of 5, \$12. Beverages and snacks available for purchase; benefits Franklin District projects.

Hogansburg

SNCS Class of '64 meeting: 10 a.m. first Monday of the month, back room, Bear's Den, 425 Route 37. All classmates, spouses and friends welcome.

Malone

Job fair: Career expo, 2 to 6 p.m.

Bangor meeting: 7 p.m. second Tuesday of the month, Bangor Town Hall, 2438 Route 11.

Malone

2023 Chamber Travel Program: Trip to Iceland: North Country Chamber of Commerce, noon to 1 p.m. Wednesday, May 10, online. Free registration: adraana@northcountrychamber.com.

Bellmont Center

Food pantry: Held Thursdays, May 11, June 8, July 13 and Aug. 10, town garage, Bellmont Center, and town garage. Owl's Head. Information, times: 518-483-9313.

Malone

Alzheimer's caregiver support: 1 p.m. second Thursday of the month, Catholic Charities Office, 57 Rennie St. Free.

Benardot said she encourages eligible area residents to turn out and support the historic institution's spending plan. Voting is open to any U.S. citizen over 18 years of age who has lived in Malone Central School District for at least 30 days.

"The board members are very proud of the direction the library has taken," Benardot said. "We hope everyone can celebrate National Library Week by stopping by the Wead Library to cast their vote in support of the budget."

The annual budget vote will be held at the library on Elm Street on Tuesday from noon to 6 p.m. According to the email from the library, events

during National Library Week kick off Saturday with Knot Just Knitting at 11 a.m., where craft enthusiasts gather to share their small handcraft for conversation and crafting, followed by an Earth Day celebration Saturday at noon featuring a short film. Officials from the University of Vermont Health System will be on hand to help people understand their medicare options at 11 a.m.

In addition to Tuesday's budget vote, gentle yoga for people ages 50 and up is offered at 10 a.m., and registration is required. Story hour starts at 11 a.m. and is open to all children. On Wednesday, children kindergarten through fifth grade can register for

about Wead Library or upcoming events and activities, visit weadlibrary.com.

219-203, is part of a larger campaign waged by conservatives around the nation to curtail transgender civil rights.

At least 21 states have adopted laws barring trans women and girls from participating in high school and college sports consistent with their gender identity. The American Civil Liberties Union says it is currently tracking 467 anti-LGBTQ measures, including proposals that ban drag shows, prevent trans youth from receiving gender-affirming health care and prevent trans students from changing their pronouns without parental permission. "For thousands of years in human history, we have recognized as a species that there are women and there are men who are obviously biologically different," the measure's chief sponsor, Rep. Greg Steube, R-Fla., said during floor debate Wednesday. "Yet over the last several years there has been a perversion in our culture by the enemy, and the left completely embraced the lie to erase the lines of gender and to convince you... gender is fluid and can be whatever you want."

President Joe Biden is prepared to veto the measure, the White House said in a statement that condemned the bill for stigmatizing a vulnerable population. But it is unlikely to reach his desk: Democrats who control the Senate have shown little appetite for backing the House GOP's conservative education agenda.

The resolution would amend Title IX, a federal law barring discrimination on the basis of sex in federally funded educational institutions. The changes would prevent anyone whose biological sex at birth was male from participating in high school and college sports pro-

nonpartisan Staff statement ing what it transphob floor of the "As a b the height of our men ing at this r said.

Several I speeches on the resolution the solidarity v munity. "Most p States do who is tram lead to fea said Rep. A chair of Equality C scrupulous fear and are ple, even k... They arg al problem helpate in That's allie. Rep. Dar said the m GOP polit with this transkids, e eration to i vance their he said. Republic crats of m measure. " lous thing caused of a said Rep. V the chairw Committee the Workc not discern one. It do hate toward does is prot to any inst mit a perso to particip program 01



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Library Report 5/15/2023

The Library's Annual meeting held on Tuesday, April 25th resulted in the passing of the 2023-2024 budget and Christine Eggsware being elected to a 5-year term on the board of trustees. 110 votes were cast for the budget, 49 in person and 61 by absentee ballot. 105 ballots were cast in favor of the library's budget. 2 ballots were blank or spoiled. Christine Eggsware received 106 votes. Zero votes were for write-ins and 4 ballots were blank or spoiled. As in many year's past, Elizabeth Marshall served as the Chief Inspector, with Carl Marshall and Margaret Robarge assisting her. Barnb Winthrop Benware served as Clerk during the election. The library is ever appreciative of the volunteers who graciously volunteered their services for this event. They were given vases of flowers at the conclusion of the night.

The next few weeks will be busy as spring programs are winding down and the staff gears up for the Summer Reading Program and the Summer Book Sale. The library is currently accepting book donations for the sale June 2-10. The full time staff have started regular weekly meetings. An entire staff meeting is planned for early June. These meetings will help facilitate communication as we transition to the summer.

Respectfully,

Mary McDonald, Principal Library Clerk

Librarian Report
May 15th, 2023

On May 4th, a pre-k class from the Malone Central School District began a series of library visits to the children's room. These visits have so far been fun and successful! Karlee Martin is planning to facilitate the 4th and final visit of the class while I am on vacation. In June, we have two fourth-grade classes scheduled to visit the Wead Library to learn about its history and current offerings. Karlee M. and I are scheduled to visit the Franklin Academy library in June.

The Wead Library's yearbook collection has entered the production queue at Backstage Library Works. Our project manager expects the digitization to begin the week of May 8th. As of now, I am awaiting a response from Northern New York Library Network on setting up an account with New York Heritage Collections. This site hosts other yearbook collections including yearbooks from St. Lawrence County.

Karlee M. and I are busy planning for the Small-Town Pride Summer Celebration on June 3rd. Karlee has been prepping the children's book True You: A Gender Journey by Gwen Agna for a StoryWalk® that will be displayed during the event. The pride celebration will be at the arsenal green park beginning at 11 a.m. Karlee and I anticipate staying at the event until 3 p.m. unless weather conditions or attendance encourages an earlier exit.

We have 39 active users on Beanstack. 23 books reviewed, and 38 books read. For the month of May, we are focusing on promoting Bokie's Sweet Reads. Teens and adults are encouraged to participate through Beanstack. Paper copies are available for those who cannot participate online. I plan to create a small challenge in June to attract more users before the Summer Reading Program (SRP) begins.

The weekly and monthly story hours are going great! If you have any questions about children and teen activities, please let me know.

Thanks!

Chelsie Russo
Librarian I

Trustee Education Requirements

Sample Reporting Forms

[Sample Trustee Education Policy](#) [Self-Assurance Form \(PDF\)](#) [Trustee Education Activities Record \(Excel\)](#)

Frequently Asked Questions

Q: Why are continuing education requirements for public library trustees important?

A: Public library trustees in New York State oversee an estimated \$1.6 billion of the public's money—a responsibility that must be undertaken by informed, thoughtful, prudent, and trustworthy library boards. Requiring trustee education will foster an understanding of complex governance processes so that this responsibility is met.

Furthermore, to provide effective oversight, board members must appreciate their mandated duties and responsibilities. An effective way of providing this appreciation is to offer the training necessary to be good financial stewards.

The *Handbook for Library Trustees of New York State* states that "trustees must learn and grow during their entire tenure on the board, developing an ever-deepening awareness of the affairs of their own library and an appreciation and understanding of other libraries and library organizations. The public library is a multifaceted organization functioning in a complex world."

Q: What are the trustee education requirements?

A: Beginning January 1, 2023, each member, elected or appointed, of a board of trustees shall be required to complete a minimum of two hours of trustee education annually. ([Education Law 260-d](#) added by [Chapter 468 of the Laws of 2021](#)).

Per Education Law, trustee education topics may include financial oversight, accountability, fiduciary responsibilities and the general powers and duties of a library trustee. Libraries should consult with their public library system about acceptable trustee education topics, formats and activities.

Q: Who is affected by the new trustee education law?

A: All boards of trustees of chartered (incorporated) and registered (licensed) public libraries, association libraries and Indian Libraries.

Q: Who approves the trustee education activities (topics and formats) and providers?

A: At the state level, trustee education providers and activities (topics and formats) are approved by the New York State Library acting on behalf of the Commissioner of Education.

In addition to pre-approving public library systems as trustee education providers, the State Library has delegated authority to public library systems to approve additional trustee education providers and activities (topics and formats) for their member libraries.

Q: Which trustee education providers are pre-approved at the State level?

A: The State Library has pre-approved the following trustee education providers:

- [New York State Library/Division of Library Development](#)
- [Public Library Systems](#)

- NEW YORK LIBRARY ASSOCIATION (including the Library Trustees Section and other Sections/Roundtables)
- Reference and Research Library Resources Councils
- Empire State Library Network (formerly New York 3Rs Association)
- PULISDO (Public Library System Directors Organization)
- ALA including United for Libraries and other Divisions

Other providers may be approved by the public library systems. Libraries should contact the public library system to request approval of a provider.

Q: What types of trustee education formats are acceptable?

A: Trustee education may be delivered online or in person. Trustee education formats may include lectures, workshops, live webinars, recorded webinars, or online courses. Trustee education formats may also include educational programs held at in-person or virtual regional, state or national library association conferences. Libraries may contact the public library system if they have a question as to whether a trustee education format is acceptable.

Q: How do trustees demonstrate compliance with the education requirements?

A: Each trustee files evidence of completion of the education requirements with the library board president. Evidence of completion may include:

- Certificates of completion issued by the approved provider
- A signed self-assurance of completion. The self-assurance must identify the approved provider and include a description of the content and format of each activity (see sample form).

Q: How is trustee education compliance tracked by the Library?

A:

- The Library Board of Trustees should establish a written policy and procedures related to trustee education and compliance.
- Public Library Systems are available to Library Boards to assist with the development of library policies that comply with the trustee education law.
- The library should track trustee education compliance. This sample form, provided by the State Library, can assist library boards in maintaining a record of trustee education activities.

Q: How is trustee education compliance tracked by the State Library?

A: Compliance is tracked through questions on the *Annual Report for Public and Association Libraries*.

Q: What happens if a trustee fails to meet the trustee education requirements?

A: The State Library recommends that a Library Board address this topic in its Board-approved trustee education policy and procedures. In addition, the Library Board may wish to amend the library's by-laws to specifically address trustee education requirements and compliance. For assistance and for sample policies and bylaws, please contact your Public Library System.

Q: Can the costs for complying with the trustee education requirements be charged to the library?

A: Yes. Modest and reasonable costs incurred by a trustee in complying with the trustee education requirements may be charged to the library if there is board approved policy. All such costs must be approved by the board of trustees. The State Library recommends that the library's trustee education policy and procedures provide information on this topic. The Trustee Handbook recommends that 1% of the library's budget should be dedicated to continuing education.

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Wead Library
64 Elm Street
Malone, NY 12953

Attn: Mary

Following is an itemized listing of the work to be done in preparing, hot cracking, sealing and line striping the parking lot of the Wead Library:

- Edge the lot with gas powered edger and clean with high powered blowers.
- Clean the cracks with an air compressor.
- Apply the crack filler at approximately 400 degrees.
- Apply two coats of asphalt sealer mixed with 3 pounds of sand per gallon of sealer for durability.
- Line Striping / Handicap Parking Stall

The total price to hot crack the Wead Library	No Charge
The total price to edge, clean and seal the Wead Library - this includes two coat	\$750.00
The total price to line stripe the Wead Library	\$380.00

Total **\$1,130.00**

***Please note that 8% sales tax will be applied to final invoice unless exempt.**

The total price to hot crack the Wead Library	No Charge
The total price to edge, clean and seal the Wead Library - this includes one coat	\$667.00
The total price to line stripe the Wead Library	\$380.00

Total **\$1,047.00**

***Please note that 8% sales tax will be applied to final invoice unless exempt.**

Insurance Certificates can be provided upon request.

Thank you for giving me the opportunity to submit an estimate. If you have any questions, please feel free to contact me at any time at the above telephone number.